



400 YEARS OF EXCELLENCE

## **Providers Access Policy**

<b>Policy approval date</b>	<b>December 2024</b>
<b>Policy review date</b>	<b>December 2025</b>
<b>Policy Lead</b>	<b>Phil Camm</b>
<b>Governor or SLT approval</b>	<b>SLT</b>
<b>Governor Committee responsible for policy</b>	<b>Pastoral</b>

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 and Section 14 of the Skills and Post-16 Education Act 2022.

## **Pupil entitlement**

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, taster sessions, and other planned events and activities;
- to understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact Philip Camm (Assistant Headteacher/Careers Leader), telephone: 01992 583441; email: [pca@richardhale.co.uk](mailto:pca@richardhale.co.uk)

All requests will be considered, but the school may decline access to the provider on the following grounds:

- a provider offering similar opportunities has already been granted access and delivered information to the requested age group during the current academic year;
- the date and/or time requested by the provider to have access is not suitable;
- the opportunities offered by the provider are not deemed suitable for the age group requested.

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers the opportunity to come into school to speak to pupils and/or their parents/carers. These are subject to change but provide an indicative content for each year group 8-13.

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
Year 8	Career networking event (employer encounters)	KS4 options events	
Year 9		National Careers Week events	CV and interview experience week
Year 10	Sessions on future education, training and employment options	Work experience preparation sessions	
Year 11	Post-16 options assemblies and presentations	Post-16 options assemblies and presentations	
Year 12	Sessions on future education, training and employment options	Post-18 apprenticeships assemblies and presentations	Work experience preparation sessions
Year 13	Higher Education and apprenticeships presentations and applications	Apprenticeships workshops/support groups	

Please contact the Careers Leader to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leader.

Providers are encouraged to leave copies of their prospectus or other relevant course literature at the school and these will be made available for students to access.

### **Evaluation**

At the end of each provider visit, we request that the representative complete a short feedback form to assist with our evaluation of student engagement with our careers programme.